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| **South Fayette Township Library****Application for Employment** | South Fayette Township Library is an Equal Opportunity Employer. | Please print or type. The application must be fully completed to be considered. Please complete each section; a cover letter and resume can be submitted in addition to the application. |
|  |
| **Personal Information** |
| Name |  |  |  |  |
|       |
| Address |  | City | State | Zip |
|       |       |       |       |
| Phone Number | Mobile Number | Email Address |  |  |
|       |       |       |
| Are you at least 18 years old? | At time of hire, will you be able to demonstrate that you are legally authorized to work in the United States?(Proof of authorization will be required upon employment.) |
| Yes [ ]   | No [ ]  | Yes [ ]  | No [ ]  |  |
| If no, do you have a work permit? | Have You Ever Been Convicted of a Felony? |
| Yes [ ]  | No [ ]  | Yes [ ]  | No [ ]  |  |
|  |
| **Position** |
| Position You Are Applying For | Available start Date |
|       |       |
| Specify Hours Available for Each Day of the Week | Monday      | Tuesday      | Wednesday      | Thursday      | Friday      | Saturday      |
|  |
| **Education** |
| School Name | Location | Years Attended | Degree Received | Major |
|       |       |       |       |       |
|       |       |       |       |       |
|       |       |       |       |       |
|       |       |       |       |       |
| **[** |
| **Other Qualifications** |
| Describe the types of equipment you are capable of operating (computers, mobile devices, office equipment, etc.).  | List any trade, professional or skills certificates you hold. |
|       |       |
| Summarize special skills, abilities or experiences which qualify you for this position. |
|       |
| **Employment History** |
| **Employer (1)** |  | Job Title |  | Dates Employed |
|       |       |       |
| Work Phone |  | Starting Pay Rate |  | Ending Pay Rate |
|       |       |       |
| Address |  | City | State | Zip |
|       |       |       |       |
| **Employer (2)** |  | Job Title |  | Dates Employed |
|       |       |       |
| Work Phone |  | Starting Pay Rate |  | Ending Pay Rate |
|       |       |       |
| Address |  | City | State | Zip |
|       |       |       |       |
| **Employer (3)** |  | Job Title | Dates Employed |
|       |       |       |
| Work Phone |  | Starting Pay Rate |  | Ending Pay Rate |
|       |       |       |
| Address |  | City | State | Zip |
|       |       |       |       |
|  |
| **Professional References** |
| Name | Title | Company | Phone |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
| **Signature Disclaimer** |
| I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. |
| Name (Please Print) |  | Signature |
|       |  |
| Date |  |
|       |