

South Fayette Township Library Application for Employment

South Fayette Township Library is an Equal Opportunity Employer.

Please print or type. The application must be fully completed to be considered. Please complete each section; a cover letter and resume can be submitted in addition to the application.

Personal Information

Name

Address		City	State	Zip
Phone Number	Mobile Number	Email Address		
Are you at least 18 years old?		At time of hire, will you be able to demonstrate that you are legally authorized to work in the United States? (Proof of authorization will be required upon employment.)		
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
If no, do you have a work permit?		Have You Ever Been Convicted of a Felony?		
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Position

Position You Are Applying For	Available start Date					
Specify Hours Available for Each Day of the Week	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>

Education

School Name	Location	Years Attended	Degree Received	Major

Other Qualifications

Describe the types of equipment you are capable of operating (computers, mobile devices, office equipment, etc.).	List any trade, professional or skills certificates you hold.
Summarize special skills, abilities or experiences which qualify you for this position.	

Employment History

Employer (1)	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip
Employer (2)	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip
Employer (3)	Job Title		Dates Employed
Work Phone	Starting Pay Rate		Ending Pay Rate
Address	City	State	Zip

Professional References

Name	Title	Company	Phone

Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Name (Please Print)	Signature
Date	